

The Lakeside at the Resort

ANNUAL POLICY STATEMENT

This Annual Policy Statement is provided to members of the Village Racquet Club Association (“Association”) as required by *Civil Code* Section 5310(a). The Annual Policy Statement is a disclosure of the following:

(1) Name and Address of Person Designated to Receive Official Communications to the Association (*Civil Code* Section 4035)

Board of Directors
c/o Desert Resort Management
Attn: Stacey Lippert
42-635 Melanie Place, Suite 103
Palm Desert, California 92211
Telephone: (760) 346-1161

The Association consents to receiving notice by facsimile and personal delivery. For personal delivery, the Association will provide a written receipt acknowledging delivery of the document. Additionally, pursuant to Section 4035(b)(3), documents or notice to the Association may be sent by first-class mail, postage prepaid, registered or certified mail, express mail, or overnight delivery by an express service center.

(2) Right to Request To Have Notices Sent to Two Different Addresses (*Civil Code* Section 4040(b)) Notices provided by the Association pursuant to *Civil Code* Section 4040(b) will be sent to the Member at the address last shown on the books of the Association. Members have the right to identify one additional secondary address for delivery of these notices. If you wish to identify a secondary address for purposes of such notices, please identify such address in writing and send to the Person identified in Section 1 above.

(3) Location for Posting General Notices (*Civil Code* Section 4045(a)(3)) The Association hereby designates the following location for posting of those items which may be provided to members by “General Notice/General Delivery”:

Bulletin boards located near the mailboxes

(4) Member’s Option to Receive Individual Notice/Individual Delivery of Items to be Provided by General Notice/General Delivery (*Civil Code* Section 4045(b)) Members may elect to receive any notice that may be delivered by General Notice/General Delivery by Individual Notice/Individual Delivery instead. “General Notice” and “Individual Notice” are defined below. If you wish to elect to receive by Individual Notice/Delivery that material which would otherwise be delivered by General Notice, please provide a written request to the Person identified in Section 1 above. Upon receipt of such request in writing, notices delivered pursuant to Section 4045 will be delivered to you by Individual Delivery pursuant to *Civil Code* Section 4040.

“General Notice” is defined pursuant to *Civil Code* Section 4045 as follows:

- (1) Any method provided for delivery of an individual notice.

- (2) Inclusion in a billing statement, newsletter or other document that is delivered by one of the methods provided in this Section.
- (3) Posting the printed document in a prominent location accessible to all members as designated in the Association's Annual Policy Statement.
- (4) By broadcast television programming, if such is used by the Association for the purpose of distributing information as to association business to its members.

"Individual Notice" is defined pursuant to *Civil Code* Section 4040 as follows:

- (1) First class mail, postage prepaid, registered or certified mail, express mail, or overnight mail, addressed to the address last shown on the books of the Association.
- (2) Email, facsimile or other electronic means, if the recipient has consented in writing to that method of delivery, which may be revoked in writing by the recipient.

(5) Notice of Member's Right to Receive Copies of Meeting Minutes (*Civil Code* Section 4950(b)) Members have the right to obtain a copy of minutes, including drafts of proposed minutes, of meetings of the Board, other than executive sessions, within 30 days of the Board meeting. Copies are available to any Member upon written request to the Person identified in Section 1 above, and with the submission of payment for copying and mailing costs.

(6) Statement of Assessment Collection Policies (*Civil Code* Section 5730) See attached Collections and Full Pay Policy and Notice Assessments and Foreclosure.

(7) Statement of Association's Policies and Practices in Enforcing Lien Rights or Other Legal Remedies for Default in the Payment of Assessments. See attached Collections and Full Pay Policy.

(8) Statement Describing Association's Discipline Policy, Including Schedule of Penalties/Fines for Violations of the Governing Documents (*Civil Code* Section 5850) See Attached Enforcement and Fine Policy.

(9) Summary of Dispute Resolution Procedures (Internal Dispute Resolution ("IDR") pursuant to *Civil Code* Section 5920) and Alternative Dispute Resolution ("ADR") pursuant to *Civil Code* Section 5965) See enclosed Alternative Dispute Resolution Measure and Procedures (ADR) and the Internal Dispute Resolution (IDR) process. California law requires that certain types of disputes between the Association and the Member be submitted to ADR with a third party neutral to resolve the dispute before the filing of a lawsuit by any party.

(10) Summary of Requirements for Association Approval of a Physical Change to the Property (*Civil Code* Section 4765) See attached summary regarding architectural approval.

(11) Address for Overnight Mail for Purposes of Assessment Payments (*Civil Code* Section 5655)

If account is handled by Association:	The Lakeside at the Resort c/o Desert Resort Management Attn: Collection Department 42-635 Melanie Place, Suite 103 Palm Desert, CA 92211 Tel: (760) 346-1161
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(12) Other Disclosures/Information: Included with this Annual Policy Statement is the form “Annual Address/Information Update Form. This form is being provided to the Members pursuant to *Civil Code* Section 4041, effective January 1, 2017. The Association is required to solicit the information requested in the Annual Address/Information Update Form. The information provided by the Members will be input into the Association’s records. **If you do not complete and return this form, your property address within the Association will be deemed to be the address to which all Association notices will be delivered.**

Sincerely,

The Board of Directors
The Lakeside at the Resort